

## Reporting Obligations

A minor is any individual under age 18 years. The definition of Mandated Reporter varies by state - the policy of the state in which the research is occurring applies. No person or entity shall stop an individual from calling Children's Protective Services (CPS) and permission from a person or entity is not required for an individual to call CPS. Mandated Reporters may not delegate their CPS reporting obligation to any other entity (i.e, DPSS). A Study PI or other qualified individual with delegated authority must always be reachable immediately during periods of interaction with minors. The Study PI must be notified immediately of any scenario described above. The Study PI is ultimately responsible for ensuring required reporting has been followed. Study team members (including Study PI's) must NOT interview the parent/guardian or minor about any disclosure or observation; any interviewing should be conducted only by trained child welfare professionals. Under no circumstances should the alleged perpetrator of abuse/neglect or anyone associated with the alleged perpetrator be notified that information is being reported to DPSS, CPS, or the CPT; this is critical for the protection of the minor; the reporter's identity is kept confidential. A copy of the CPS Report must be sent to Risk Management Services within 24 hours via their secure website.

Scenario	Mandatory	Permissible	Not Permissible	IRB Requirements
A study team member witnesses an interaction between a minor and a parent/guardian which leads to suspicion for abuse/neglect and minor is believed to be in immediate danger or study team is concerned about allowing parent/guardian to leave with the minor	If on campus, call DPSS for immediate assistance If off campus in public setting, call 911 If off campus in participant's home, leave location and call 911 If the study team member is a Mandated Reporter, the study team member must report to CPS immediately If the study team member is NOT a Mandated Reporter, the study team member MUST report the information immediately to at least one agency: CPS AND/OR DPSS (regardless of whether event took place on campus or not)	Contact the Michigan Medicine CPT for guidance	Do not physically intervene unless the study team member believes it is safe to do so.	If a report is submitted to CPS, notify the IRB via an ORIO report.
A study team member witnesses an interaction between a minor and a parent/guardian which leads to suspicion for abuse/neglect and minor is <b>NOT</b> believed to be in immediate danger and study team is not concerned about allowing parent/guardian to leave with the minor	If the study team member is a Mandated Reporter, the study team member must report to CPS immediately If the study team member is NOT a Mandated Reporter, the study team member MUST report the information immediately to at least one agency: CPS AND/OR DPSS (regardless of whether event took place on campus or not)	Contact the Michigan Medicine CPT for guidance		If a report is submitted to CPS, notify the IRB via an ORIO report.
A study team member suspects abuse/neglect based on report by the minor or signs or symptoms suggestive of abuse/neglect observed	If the study team member is a Mandated Reporter, the study team member must report to CPS immediately If the study team member is NOT a Mandated Reporter, the study team member MUST report the information immediately to at least one agency: CPS AND/OR DPSS (regardless of whether event took place on campus or not)	Contact the Michigan Medicine CPT for guidance		If a report is submitted to the CPS, notify the IRB via an ORIO report.
A study team member witnesses an interaction between a minor and another study team member suggesting a violation of the code of conduct and minor is believed to be in immediate danger	If on campus, call DPSS for immediate assistance If off campus in public setting, call 911 If off campus in participant's home, call 911 The Study PI should notify Human Resources immediately.	To report anonymously, contact the U-M Compliance Hotline (866-990-0111) or <a href="mailto:compliancehotline@umich.edu">compliancehotline@umich.edu</a>	Retaliation for reporting a suspicion of a violation of the Code of Conduct is not permissible.	No action needed
A study team member witnesses an interaction between a minor and another study team member suggesting a violation of the code of conduct and minor is <b>NOT</b> believed to be in immediate danger	Study team members notify the Study PI immediately. The Study PI must notify DPSS, UMOR and Human Resources immediately. If the participant is at risk of imminent harm, the study team must call 911.	To report anonymously, contact the U-M Compliance Hotline (866-990-0111) or <a href="mailto:compliancehotline@umich.edu">compliancehotline@umich.edu</a>	Retaliation for reporting a suspicion of a violation of the Code of Conduct is not permissible.	No action needed
A study team member suspects another study team member is violating the code of conduct	Study team members notify the Study PI immediately. The Study PI must notify DPSS, UMOR and Human Resources immediately. If the participant is at risk of imminent harm, the study team must call 911.	To report anonymously, contact the U-M Compliance Hotline (866-990-0111) or <a href="mailto:compliancehotline@umich.edu">compliancehotline@umich.edu</a>	Retaliation for reporting a suspicion of a violation of the Code of Conduct is not permissible.	No action needed

CPS (Children's Protective Services); CPT (Michigan Medicine Child Protection Team). Study PI (Study Principal Investigator, or when a student is the Study PI, the Faculty Advisor). DPSS (Department of Public Safety)